

## **Greeter (Unity COL Campus) – Quick Guide**

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### **Before the Service**

1. Arrive 15-20 minutes prior to service to start greeting.
2. Check in with the **Worship Coordinator** and get nametag from Sacristy.
3. Stand in Narthex, just inside main entrance. As people enter from outside, greet every person, including children, with words and eye contact or handshake when appropriate.
4. Help direct and instruct people, especially visitors, when they arrive (eg. direct them to coat rack, restroom, nursery, Ushers/bulletin, quiet bags).
5. Be prepared to help in the case of physical or medical emergency.